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# **AGENDA**

## **ASTORIA PUBLIC LIBRARY BOARD**

### **REGULAR MEETING**

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March 26, 2013  
3:30 p.m.  
Astoria Public Library Flag Room  
450 – 10<sup>th</sup> Street  
Astoria OR 97103

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
  - (a) Library Board Meeting of 2/26/13
- 3. APPROVAL OF AGENDA**
- 4. LIBRARY DIRECTOR'S REPORT**
- 5. BOARD REPORTS**
  - (a) Liaison Report from City Council
- 6. UPDATE ON ALFA ACTIVITIES**
- 7. NEW BUSINESS**
  - (a) Oregon Library Legislative Day is April 4, 2013
- 8. OLD BUSINESS**
  - (a) Library Renovation Project
  - (b) Naming the Fundraising Non-Profit
  - (c) Newspaper Column
  - (d) Review of Student Panels
- 9. BOARD MEMBER COMMENTS**
- 10. PUBLIC COMMENTS**
- 11. ITEMS FOR NEXT MEETING'S AGENDA**
- 12. ADJOURNMENT**

If you cannot attend this regularly scheduled meeting, please contact Library Director Jane Tucker at [jtucker@astoria.or.us](mailto:jtucker@astoria.or.us) or 325-7323. Thank you.

Astoria Public Library  
Astoria Library Board Meeting  
February 26, 2013  
3:30 p.m.

**Present:** Library Board members David Oser and Arlene LaMear. ALFA representative Charlotte Langsev and Staff Director Jane Tucker.

**Excused:** Gregory Lumbra, Susan Brooks, and Emily Hill

**Call to Order:** Chairman David Oser called the meeting to order at 3:30 p.m.

The Board discussed possible meeting times for a special meeting with Community Development Director Brett Estes and Director Tucker to review panels created by University of Oregon students. March 11 at 3:30 p.m. is the tentative date. Staff will determine the location of the meeting.

Director Tucker stated the next Art Walk on Saturday, April 13 would be a good time to present the students' panels to the public, however, Councilor LaMear and Mr. Oser will be attending the College Foundation dinner that day, so Staff would consider alternative dates so all Board members present can hear public feedback. The panels must be presented to City Council prior to being publicized. City Council has a meeting scheduled for April 1, 2013.

**Approval of Minutes:** No action was taken on the January 22, 2013 minutes, as no quorum was present.

**Approval of Agenda:** No action taken.

**Library Director's Report:**

Director Tucker distributed a list of library programs, noting that programming created a lot of work for the small staff. She briefly discussed the Food for Fines, Lego Mania programs and other programs currently ongoing at the library. In spite of the small staff, the statistics show 96.49 circulation transactions per open hour, which does not include directive, departmental, program, administrative, collection development, or facilities support.

- National Library Week is April 14 through April 20 and Tuesday, April 16 is National Library Worker Day. Typically, the City Employee Recognition Fund usually provides funds for a token gift, such as Chamber checks. She asked the Board to consider recognizing the library staff in some way. There are eight library employees, including Director Tucker.
  - Following a brief discussion, the Board consented to recognize the library's employees at 2:00 p.m. on April 16<sup>th</sup> during the shift change so the maximum number of employees could attend. Ms. Langsev stated ALFA would pay for the cake. Councilor LaMear volunteered to pick up the cake and a card.
- Director Tucker and Seaside Library Director, Esther Moberg will meet Wednesday, February 27 to discuss the Libraries ROCC (Rural Outreach in Clatsop County) Grant, which ends June 30, 2013. Additional funding options will be discussed, including a two-year extension of the grant, which would be beneficial to children throughout the county. She briefly discussed the details of the grant's funding and related LSTA costs.
  - The grant is due April 12, 2013 at 5:00 p.m. She and Ms. Moberg would like to start a ROCC Foundation to provide ongoing funding for library services to children throughout Clatsop County, especially given the work done in schools which benefits children in outlying areas.

Chairman Oser believed the best source of fundraising would be through the schools in the county outside of Astoria. Director Tucker believed the focus would be to secure two years of funding prior to fundraising. She and Ms. Moberg shared concerns about fundraising for county services prior to meeting local responsibilities for their own libraries; however, this program and the renovation will have two different groups of donors making contributions. She clarified the first step is to secure the funding before approaching other entities, such as the Clatsop County Commission.

Chairman Oser believes the renovation will be a catalytic event that will spark more interest in the library. More people will want to be a part of the library in different ways, so he believes pursuing the two-year extension is a terrific plan.

**Board Reports:**

Item 5(a):       Liaison Report from City Council

Chairman Oser noted more would be discussed after seeing the students' panels and learning more about the Board and Council positions after the March 11 meeting.

**Update on ALFA Activities:**

Ms. Langsev reported ALFA's Annual meeting would be March 29 at 6:00 p.m. in the Flag Room at the library. ALFA is contemplating a one-day mobile book sale, which she discussed. Book sales have been a major funding source in the past.

Director Tucker added the college is having a big book sale at the end of March after deselecting about 9,000 books.

The next Board meeting will be March 11, 2013.

The Library Board will still hold its regular meeting on March 26, 2013.

**New Business:**

Item 7(a):       Oregon Library Legislative Day is April 4, 2013

Chairman Oser noted that he, Mr. Lumbra, and Ms. Brooks will attend Library Day in Salem, OR. He suggested the Board discuss key points for the event at the March 26 meeting. Councilor LaMear noted that getting to Salem early in the morning is difficult, so the attendees will miss orientation.

**Old Business:**

Item 8(a):       Naming the Fund Raising Non-Profit  
Discussion of this item was postponed.

Item 8(b):       Newspaper Column  
Discussion of this item was postponed.

**Board Member Comments:****Public Comments:****Items for Next Meeting's Agenda:**

Details of the special meeting will be announced and advertised to the public as soon as specific plans have been arranged.

**Adjournment:** There being no further business, the meeting was adjourned at 4:07 p.m.

Respectfully submitted,

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Jane Tucker, Library Director

**LEGISLATIVE DAY IS APRIL 4, 2013**

**Legislative Day is implemented by OLA and the following is from the OLA website. Instructions on how to make appointments is on the legislative webpage, the link to which is in this message. (One library foundation has already booked a time with its representatives.) Diedre, Sara and BJ are all well informed about L Day and can answer any questions we might have.**

**OLA Legislative Day**

Save the Date! OLA's Legislative Day will be Thursday April 4. Join your OLA colleagues at the State Capitol for a fun and informative day. Learn about library issues and how the Legislature works. Talk to your legislators and show them that people do care about our libraries. Details will be coming as the date approaches. The tentative schedule is:

8:00-2:30 Displays (Galleria)

8:00-4:00 Individual Appointments with legislators

9:00 Issue Briefing – State Library Room 102-103

11:30-1:30 Lunch (pay for your own) Goudy Commons, Willamette University

For more information, check out the [Legislative webpage](#) with links to how to make appointments. Contact Diedre Conkling [diedre08@gmail.com](mailto:diedre08@gmail.com) for assistance with making appointments.

Contact Sara Charlton [charlton@co.tillamook.or.us](mailto:charlton@co.tillamook.or.us) or BJ Toewe [bjtoewe@cityofsalem.net](mailto:bjtoewe@cityofsalem.net) for more information on Legislative Day and how you can participate.